

# Performance Indicators for 2010 Q1

Green

Yellow

Red

Priorities, Achievements, Weaknesses

Presentation and Feedback

Bylaws: CC evaluates Board Performance, Org Health



### Helpful Information

Green

Yellow

Red

Green

Means go – project / task is progressing full speed ahead.

**Yellow** 

•Means slow – project is still progressing, but slowly.

Red

Means stop – project/task is on hold, or running into difficulties.

1<sup>st</sup> box = previous quarter and 2<sup>nd</sup> box = current quarter.

## ative Plant Society.

#### California Native Plant Society

2707 K Street, Suite 1; Sacramento, CA 95816-5113 916.447.CNPS (2677), cnps@cnps.org, www.cnps.org

Mission: To increase understanding and appreciation of California's native plants and to conserve them and their natural habitats, through education, science, advocacy, horticulture and land stewardship.

Articles of

ncorporation 1965

#### Members

9.000 Members

Volunteers contributed over 97,000 hours in recorded work activities for 2007

#### Membership Dues

individual or library -\$45 family - \$75 group - \$75 plant lover - \$100 -\$300 patron - \$300 - \$600 benefactor - \$600 -\$1500 Mariposa Lily - \$1500+ limited income - \$25

student - \$25

#### Chapters

Alta Peak Bristlecone Channel Islands

Dorothy King Young East Bay El Dorado

Names

Kern County LA/Santa Monica Mts.

Marin County Milo Baker Mojave Desert

Monterey Bay Mount Lassen Napa Valley

North Coast N. San Joaquin Valley Orange County

Redbud Riverside/San Bernardino

Sacramento Valley San Diego San Gabriel Mountains

Sanhedrin San Luis Obispo Santa Clara Valley

Santa Cruz County

Sequoia Shasta Sierra Foothills South Coast Tahoe Willis L. Jepson

Yerba Buena

**Programs** 

Arboretum Assistance Book Sales Conservation Education Field Trips Garden Tour Grants

Horticulture

Hospitality Mapping and Monitoring

Meeting, Programs Newsletter

Invasive Weed Removal

Nursery Outreach

Photography Plant Sales Poster Sales

Public Programs Publications Publicity

Rare Plant School Gardens Speaker

Stewardship Website

#### **Chapter Council**

- One delegate per chapter Chapter delegates elect chair, vice
- Four meetings (Mar/June/Sept/Dec)

#### **Board of Directors**

- Chapter delegates elect all positions
- Pres, vp. treasurer, secretary, 2 Chapter Council reps, directors
- Fiduciary responsibility

(Working Committees that report to the Chapter Council and/or Board of Directors)

Program Chapter Policy (CC) (CC, BOD)

chair, and secretary

Membership Support (BOD)

**Fundraising** (BOD)

Planning & Evaluation (BOD)

Finance (BOD)

Governance, Elections (CC)

Fellows

Selection

(CC, BOD)

**Bylaws** (CC, BOD)

(CC, BOD)

Volunteer Recognition

Leadership Development (BOD)

Litigation (BOD)

Executive Director

#### Plant Science: Vegetation

- Manual of CA
- Vegetation Regional data collection
- and analysis Vegetation Workshops and Survey Training
- CA DFG partnership

#### Plant Science: Rare Plants

- Inventory of Rare and Endangered Plants
- Species document archives and status change data
- Outreach and workshops CA DFG partnership

#### Conservation Program

- Comment
- Letters
- Litigation
- Speakers
- Professional Workshops

- Monitor land use changes Conservation
- Policies
- Legislation

#### Education Program

- Fremontia Grants **CNPS Press**
- CNPS Archives Posters
  - Sales: online catalog. chapter fulfillment

**Publications** 

and Sales

#### Horticulture **Program**

- Awards
- Outreach Gardening
  - with California Native Plants brochure

#### Administration

- Membership Finance
- Website
- Development
- Insurance



- Communication Plan
  - Represents development of a long term communication strategy
  - Plan to integrate CNPS programs, education, fundraising and advocacy efforts through communication strategies
  - Represents recognition that all CNPS efforts have a communications element
  - Assists in developing consistent messaging throughout the organization
- Brand Development on hold



- Rare Plant Ranks –Change in name only!
  - New name: California Rare Plant Ranks
  - Recognizes the collaborative process of assigning the rare plant ranks – CNPS does not solely control
  - Some details about the change still need to be worked through.







- Staff Capacity at the State office transitioning
  - Cari Porter handles all financial aspects of running the organization, oversees financial/donation processing, administers all program contracts, expense administration and processing.
  - Stacey Flowerdew membership development, publications, enewsletter, facebook, appeal processing and support.
  - Marcy Millett Donation processing, directory, and phones.
  - Tara Hansen Development & fundraising; committee facilitation; project management; staff and operations management; organizational program planning and reporting.
  - Shi'nae Carter Part time, sales and office support.

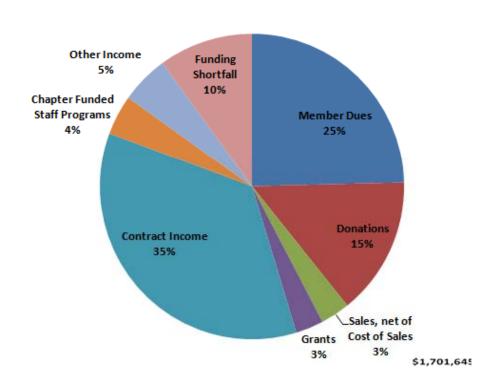




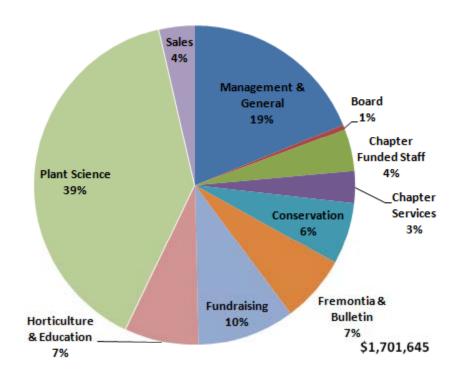
- No matter how big the organization gets, you only need 1 ED, 1 Conservation Director, 1 Education Director, 1 donor database, and so forth.
- Management costs may increase marginally, but do not double when the organization doubles in size.
- With a larger organization / larger membership, these costs are spread out and diluted over a larger, stable revenue base, allowing a greater portion of funds to be dedicated to program work.



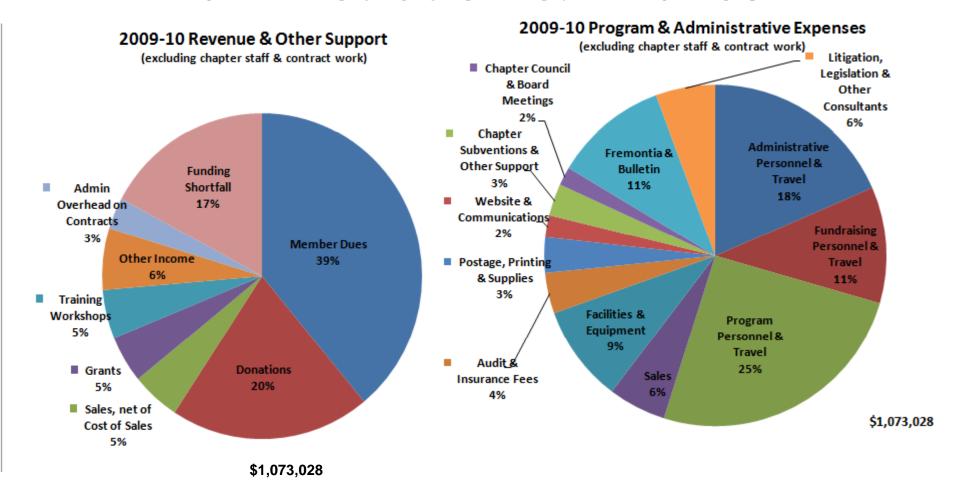
2009-10 Revenue & Other Support



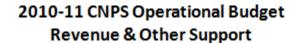
#### 2009-10 Program & Administrative Expenses



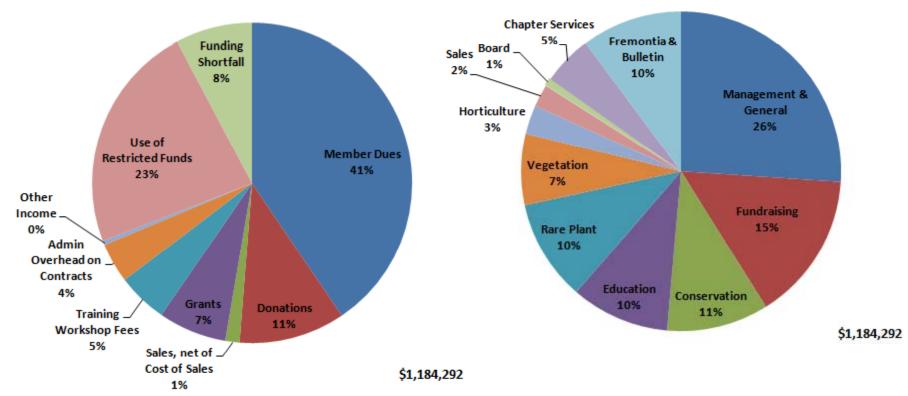








2010-11 CNPS Operational Budget Program & Administrative Expenses





### **CNPS Budget Overview**

#### CNPS's Annual Revenue Components:

- Contract Income offsets direct program expenses, a small percentage of overhead offsets administrative costs
- Membership Fees offsets partial cost of direct member benefits, administration, program & chapter support, and board expenses.
- Donations offsets partial program support, development expenses, administrative expenses, chapter support.
- Restricted Donations/Funding offset direct program expenses.
- Grants offset direct program expenses and a small percentage of administrative expense.
- Book Sales offsets cost of goods sold



### **CNPS Budget Overview**

#### CNPS's Annual Expense Components:

- Direct program expense including program staff and expenses not covered by grant and contract income.
- Management and administrative personnel to manage the fiscal matters programs, and other CNPS activities.
- Development, sales, and membership processing costs.
- Direct membership benefits (ie: Fremontia, Bulletin, and e-news).
- Chapter meetings, subventions, and other support.
- Cost of insurance and financial audits.
- Rent, equipment and facilities.



- Annual Statement of Inventory, Receipts & Expenditures were due April 21st!
  - Reports are still outstanding for 8 chapters

We cannot complete our financial audit or file tax returns until all chapter reports are in.



#### Administration

- General Liability Insurance Required forms are on the website, provide forms 2 weeks in advance of the event.
- Chapter Sales Tax Reporting Full, complete addresses (no PO Boxes!) are needed in order to complete electronic filing with BOE. Reports due within 21 days after the end of each quarter.
- Fiscal Year End Reporting Audited financial statements have been completed for 2008-2009 fiscal year. Audit has been scheduled for the 2009-2010 fiscal year (September 2010).
  - New Server at 2707 K Street! Thanks to a generous new equipment donation from Gene Doherty of Willis Jepson Chapter, our 5 year old server will be reconfigured & swapped in Sept.



#### **Publications and Sales**

- MCV2 & Moss Book Sales We have sold 900 copies of Manual of CA Vegetation and 474 copies of California Mosses.
- Publications Pipeline Project proposal coming together for a photo companion book to MCV2.
- Sales Program Changes Outside inventory is dwindling, we now want to focus on marketing CNPS Press and special products/publications available exclusively through CNPS.
- Fremontia Bob Hass is the new editor, still behind schedule, double issues planned to help get caught up.
- Bulletin On schedule.



### Development - Fundraising

- Grants –Grant research and proposal development efforts are ongoing. Received unsolicited \$25K grant from Craig's List. Five big proposals submitted this summer with help from Sandy McCoy.
  - Accounting, Donor, Member Databases Mostly complete.
- Marketing —working on the communications plan & ACR 173.
- E-Newsletter Subscribership continues to grow. Stacey Flowerdew, editing and layout and Tara Hansen, editor.
- Fund Development Committee Ellen Dean, Sandy McCoy,
  Brian LeNeve have helped with thank you notes. Allison Shilling and
  Ellen have helped with fundraising calls for special projects.



### Development - Fundraising

- Organizational Membership Levels —Written appeal planned for agencies and consultants, delayed. Be sure to bring these leaflets to plant sales and events.
- Horticulture Database No results yet from the initial mailing; staff applied for a grant to fund the project.
  - Sandy McCoy Working on a limited contract with the State office to help support Development work in Planned Giving (contacting members) and Foundation research and contact, proposal development.
- Planned Giving 35 members contacted who had indicated interest through June, 1 new Legacy Circle member, several considering. One new bequest (\$35K) to the conservation endowment.



### Development - Fundraising

Hort Brochure — great results from chapters, raised about \$4k, brochures available for distribution.

Support for Conservation Intern — This is on hold, we would like to know if chapters can help support this expense, State Board allocated 5K, one chapter member contributed \$500, need about \$4,500 more.

Cal IPC Symposium –

Chapter Name	Pledge Amt
East Bay	\$500
Redbud	\$100
LA / Santa Monica Mtns	\$500
Orange County	\$255
Santa Cruz	\$250
State	\$500
Total to date:	\$2,105
GOAL	\$4,000



### Membership Development

- Membership Net growth up 207 members, 2.4% for the year.
- New Memberships 2010 new membership signups are strong, but below projections. Total new members so far = 692.
- Membership Renewals Stacey Flowerdew is contacting lapsed members by phone, and results are 1 in 6 contacted renew. Comeback appeal has been helpful in bringing back old lapsed members so far 208 sign ups, more to come. Call Stacey for script.
  - Most New Members in 2010 Santa Clara Valley
  - Most New Members/Single Event Channel Islands
- Membership Grants Be sure to send in your results reports.



### Membership Development

- Membership Reporting to Chapters We are still exploring more secure and efficient ways to distribute membership data to chapters. Any upcoming changes will be announced well in advance.
- Member Address Changes Please direct your members to update their addresses on the website. They can access the address change tool at <a href="http://www.cnps.org/cnps/join">http://www.cnps.org/cnps/join</a>.
  - Changes in Member Benefits Beginning in October of 2011, Fremontia will only be published three times per year. Notices out with renewals, update insert for brochures.



### Vegetation

- Manual of California Vegetation 2
  - Nearly 900 copies sold through July! Working on raising funds for a companion photo book, and MCV database upgrades.
- Grasslands Award of a new NRCS CIG grant for \$65,791 will allow work to establish baseline knowledge on grasslands to continue.
- N Sierra Nevada Foothills Survey Map work is being completed in the final quarter area. A map of the northern half is already available on BIOS.
- S. Sierra Nevada Foothills With funding from a private donor, CNPS completed 130 surveys on 10,000 acres, and vegetation map is in progress. SNC Grant for \$250,000 goes out next week.



### Vegetation continued

- Fen Assessment —New area in Shasta-Trinity NF added.
- National Park Service Work on this new cooperative agreement for advisory support on classification and mapping in the Mojave is underway.
- Carrizo Plain National Monument BLM funding provided for collection of 380 surveys that will serve as a baseline for evaluating vegetation changes with climate over time.
- Alluvial Scrub— New funding for work in the upper Santa Ana Watershed has been obtained from USFS.



#### Rare Plants

- Rare Plant Inventory— 10 plant additions!
- Updated Online Inventory—Fall release still planned.
- Rare Plant Treasure Hunt Individuals and groups from 22 chapters have been involved, over 100 people contributed 50 updated or new occurrences to CNDDB! Treasure Hunt staff interviewed by the San Francisco Chronicle in May.
- Conference Proceedings— Estimated publication date is spring of 2011
  - Enthusiastic Hello! Welcome Aaron Sims!



#### Conservation

- Desert Solar/Ivanpah Preliminary decisions to certify issued on Ivanpah (State office intervening) and Imperial Valley projects (San Diego Chapter intervening). Final decision on ISEGS 9/15
- Other Desert Solar There are 9 solar, 4 wind, and 1 geothermal projects being fast-tracked to begin construction in 2010. Ridgecrest (tracked by Bristlecone Chapter) preliminary decision is non-cert.
- DRECP Independent Science report completed. CNPS rare plant lists included in report, press released issued and circulated.
  - ACE Levee Vegetation Policy Greg is working with a broad coalition group working on a stand down. Tara attended a stakeholder meeting with Barbara Boxer's staff this past week to seek the Senator's assistance with the Corp.



#### Conservation continued

- Walker Ridge Tara and Ellen Dean participated in a stakeholder meeting in June (see Bulletin). Other meetings coming up.
- Conservation Tools/Chapter Cons Calls First calls held in June. Monthly calls start September 21st.
- Litigation —Polo Ranch had a successful settlement (great work Santa Cruz Chapter!), Big success in El Dorado Hills (great work Sue Britting!) with a fabulous settlement on the Congregate lawsuit. Carol Witham working on Sunrise/Douglas. WEMO & 4 S. Ca Forests still in progress.
- CEQA Challenges Legislative session ended with NO successful CEQA challenges were passed. Budget negotiations still present opportunities for challenges.



#### Conservation continued

- Statewide Veg Mapping Greg, Tara and Vern met with stakeholder interests to explore support levels and possible strategies to advocate for the use of vegetation classification mapping efforts consistent with CNPS and CA DFG VegCAMP protocols.
- Native Plant Day/Week Resolution Passed! The third week of April, 2011 represents the first native plant week in Ca!
  - **✓** September Focus on Conservation Done!
- CalFire Timber Harvest Plans No new updates.
- USFS Sierra Nevada Forests No new updates.



### Horticulture/Native Gardens

- New Blog on Website Seven members of the Horticulture Committee have committed to writing and monitoring blog posts. Check it out at <a href="http://grownatives.cnps.org">http://grownatives.cnps.org</a> or find it on our website.
- Quarterly Hort e-Newsletter Focus —Please submit new material for publication on the state website and e-newsletter to <a href="mailto:cnps-horticulture-review-sub-committee@googlegroups.com">cnps-horticulture-review-sub-committee@googlegroups.com</a>
- Horticulture Database Laura Camp and Betsey Landis are leading the project Vince Scheidt provided helpful review on attributes. State office submitted a grant to Stanley Smith Found.



#### Education

- Consortium of Botanic Societies Cal ECO California Ecological Conservation Organizations or Cal — ECO.
- Workshops Environmental Negotiations November 19-20 at UCD taught by Jim Nelson and special guests.
- Rare Plant Treasure Hunt Excellent results so far see the State Website and the last e-newsletter for highlights. BLM has funded a \$100,000 grant toward the project for the next 5 years, new grant with NFWF for remaining funding is in. Program needs private funding.
  - Plant Taxonomy Curriculum by Glen Keator November 20-21 at Tilden Park, this is a course for people interested in teaching a plant taxonomy course.



#### Education

- CNPS Conference 2012 –The conference will be held at the Town and County Hotel /Conference Center in San Diego, January 12-14 with workshops on the 10-11, and public day on January 14. The title for the conference is CNPS 2012 Conservation Conference: Conserving and Restoring the Roots of California's Richness.
- Stewardship and Education Committee –John

Muir Laws and Tom Baird have completed production of a series of short, how-to videos about drawing from nature. The videos and curriculum were field tested in April 2010, and will be available for downloading on the CNPS web page this fall. This project was funded by the JiJi foundation.



#### Governance



Progress on Strategic Goals – Mission and Vision statements approved at the December Chapter Council meeting. Strategic Goals were approved by Chapter Council during the March meeting.



# Performance Indicators Chapter Council Insights?

End